



do IT differently!

HD SaaS® | WorkBook

Project management and resource planning solution as a service!

HD SaaS | WorkBook

HD SaaS | WorkBook is a unique project and resource management IT solution now available in HD SaaS service portfolio. The solution is exceptionally user-friendly and bursting with useful functionality, which makes it easy to implement and adapt within an organization. It is a robust, comprehensive, all-in-one system provisioned and available as a service over the Internet, with clear monthly payments and high availability.

Implemented and distributed as a service

HD SaaS | WorkBook is a web-based solution that can be accessed from all browsers without compromising the feeling of a “real” system.

Automated service provision and access over the Internet ensures a fast time to production and no contractual binding period! Avoid the risk of implementing, maintaining and supporting the various and highly complicated IT systems. HD SaaS is in the business of providing reliable IT services.

Supports connectivity with customers, vendors, business partners and employees

The solution offers full email and document handling, as well as integration to Microsoft Outlook and Microsoft Exchange. Time-registration can occur via iPhone, Windows Mobile and other smartphones. Dashboard with a built-in possibility to use the system as intranet and blog make the system a natural “rallying point” for official as well as unofficial communication.

Works like familiar Microsoft products

The solution works like and with familiar Microsoft software like Microsoft Office, automates critical business processes, eliminates manual data re-entry, and helps your people make the fast, informed decision-making that is crucial to driving profitable operations and meeting customer demand.

Advanced technology supports your growing business

Complete finance module that supports all processes in a project organization, with a possibility to integrate to Microsoft Dynamics products.

Who is HD SaaS | WorkBook for?

WorkBook has originated within the Professional Services industry, with a vertical focus primarily on consultancy, advertising, design, communication, PR, architecture and digital agencies. However, current functionality and client span suggest that any customer willing to benefit from using a first-class web-based business system for resource and project planning will find HD SaaS | WorkBook innovative, easy-to-use and powerful.



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WorkBook functionality

WorkBook is based on a series of modules so that your organization can choose to rent only those modules that are relevant and fit your requirements. This means that WorkBook can be established within small startup agencies while also being perfect for huge international enterprises.

WorkBook functionality includes, but is not limited to supporting the following business processes:

Project planning

Relevant information about all projects in progress is stored in one place. It is therefore easy to access to anyone involved, which creates overview and helps to have all details under control.

Estimating

It is easy to make budgets and price estimates. The user is "forced" to enter all relevant information necessary in the process required. This makes sure everything is taken into consideration and that all price estimates and offers appear professionally.

Invoicing

The integrated WorkBook system ensures the necessary connection between price estimate and invoice. It is easy and fast to convert a price estimate to an invoice, which makes it possible to invoice the client while everybody can still remember all details within the project.

Document handling

Relevant documents are filed centrally with the projects or clients they refer to. These are in addition to essential knowledge which are assembled in one place and ensure that everyone who needs access has access to them. There are no more excuses for the use of "local files".

Mail handling

All client and project relevant e-mails can be filed connected to clients or projects. This creates overview and value and at the same time, shares knowledge. It is no longer necessary to store emails in personal mailboxes when you can attach them to the relevant project. Integration with Microsoft Exchange is a plus.

Business intelligence

Strong management reporting creates overview and insight. The solution has 200 built-in reports and Microsoft SQL Server® Reporting Services.

Expense follow-up

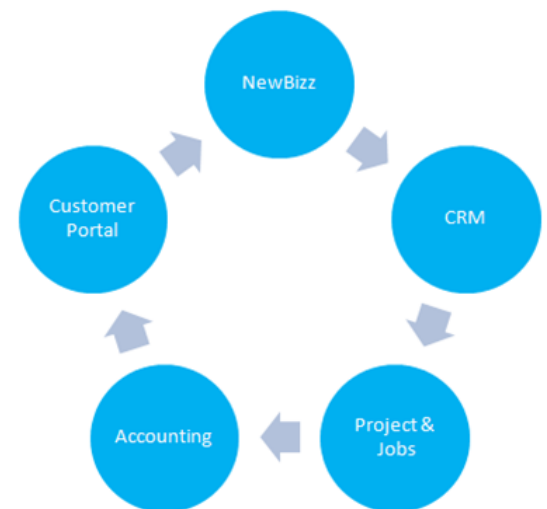
The project manager has a clear overview of time and resources spent on every project in progress. Surprises are avoided and it is possible to react quickly.

New business

WorkBook keeps track of potential clients and prospects and works as a database for gathering all relevant information and data, which can be a powerful competitive advantage on the market.

We've been able to reduce our administrative operations by 50% since we've adapted the system... It's the best solution on the market – no other system delivers the same competences. WorkBook is one-step ahead of its competition.

(People Group / Enfatiko)



With HD SaaS you get

- subscriptions to software applications
- no-hassle, outsourced system maintenance
- over-the-Internet software delivery
- very short set-up times
- pay-per-use
- 1 month minimum contract period
- higher affordability than traditional on-premise software
- modular, infinitely scalable functionality
- flexibility to add and remove users
- unparallel integration opportunities

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✓ Pipeline management

WorkBook gives you the tools to create an overview of what is in the pipeline. For example, it tells project managers how many price estimates await approval and the possibilities for more sales with existing clients.

✓ Resource planning

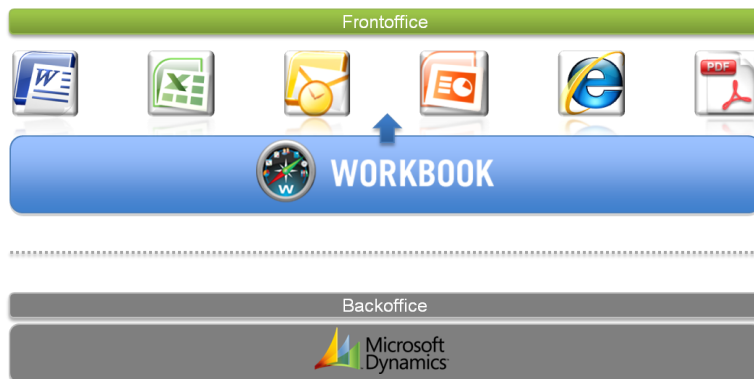
Handling and planning of resources are important shortcuts to efficient utilization of resources, including income and profit. In WorkBook, it is easy to create an overview of free resources and capacity as well as employee workload.

✓ Purchase order handling

In WorkBook, you always know what is agreed with suppliers and what costs are to be expected with the projects in progress. Control and approval of vouchers is made easy, as there is always a connection to the relevant purchase orders.

✓ Communication

In WorkBook, there is a built-in possibility to use the system as intranet and blog. In this way, WorkBook can become a natural "rallying point" for official as well as unofficial communication. It is possible to set up discussion groups where everybody can participate and accumulate information, contribute to solving project problems.



✓ Finance system

A complete finance and economy system developed towards project organizations that release major resources in the financial department.

✓ Debtor/Creditor

Simple debtor and creditor handling with a great overview makes it easy to follow-up on due entries.

✓ Finance budget

In WorkBook, it is really easy to make finance budgets. All relevant data is always at hand and it is easy to repeatedly compare planned and actual figures.

✓ Finance system integration

WorkBook is completely based on Microsoft Dynamics® NAV / AX / GP.

✓ Remote access

WorkBook can be accessed from the iPhone, Windows Mobile and other smartphones! It is possible to see your To-do list and the Resources Book and make time and expense registrations.

HD SaaS

The HD SaaS® brand represents a portfolio of Software as a Service IT solutions available from the SaaS solution delivery platform offered by HORTUS Digital and based on Microsoft® technologies.

How to buy

HD SaaS services are available to customers through our valued HD SaaS Partners' network.

HD SaaS Partner

HD SaaS offers innovative, secure solutions worldwide, brought to customer by partners with local knowledge and implementation expertise. Contact us for information on partners in your area!

Your current partner

Refer your current business application implementation partner to the HD SaaS Partnership program and obtain HD SaaS solutions from a familiar business partner!

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Microsoft
GOLD CERTIFIED
Partner

Microsoft Business Solutions
Hosting Solutions
Information Worker Solutions
Advanced Infrastructure Solutions